**[Peyton Forest ES]**

**Date: [1/29/2020]**

**Time: [3:00 p.m.]**

**Location: [Peyton Forest ES – Conference Room]**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Cynthia Gunner** | **Present** |
| **Parent/Guardian** | **Curtis Wright** | **Present** |
| **Parent/Guardian** | **Benita Ross** | **Present** |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Jesicca Welch** | **Present** |
| **Instructional Staff** | **Battaliah Doster \*resigned\*** | **Absent** |
| **Instructional Staff** | **Nancy Aragbaye** | **Absent** |
| **Instructional Staff** | **Dana Arnold** | **Present** |
| **Instructional Staff** |  |  |
| **Community Member** |  |  |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

1. **Action Items** 
   1. **Approval of Agenda:** **Motion** [Passes]
   2. **Discuss Principal Gunner’s Budget Projections**
   3. **Discuss SMART Goals**
   4. **Approval of Previous Minutes: Motion** ]
   5. **Fill Vacant Positions** *(copy and complete table for each open position)*

|  |  |
| --- | --- |
| **Open Position:** |  |
| **Appointee’s Name:** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** |  |

* 1. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*
     1. **Chair: Result:**
     2. **Vice Chair: Result:**
     3. **Secretary: Result:**
     4. **Cluster Representative: Result:**
  2. **For High Schools: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment (Yes/No)** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** | **3/18/2020 \*last meeting\*** | **3:00 pm** | **Peyton Forest ES – Conference Rm** | **No** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Approval of Public Comment Format:** **Motion** [Passes]
  2. **Adopt GO Team Norms Motion** [Passes]

1. **Adjournment: Motion** [Passes]